



III Women's Pan-American Volleyball Cup 2004
Tijuana and Mexicali, State of Baja California, Mexico
June 16 – 27, 2004

Competition Regulations

1. Organizer

1.1 The Mexican National Volleyball Federation, affiliated to the North, Central American and Caribbean Volleyball Confederation, NORCECA and to the Federation Internationale de Volleyball, FIVB, will be responsible for the organization of the **III Women's Pan-American Cup 2004**, to be held from June 16 – 27, 2004, in the cities of Tijuana and Mexicali, State of Baja California, Mexico.

1.2 Organization Addresses & Contacts:

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2. Host Cities and Competition Venues

2.1 Host Cities:

The **III Women's Pan-American Cup 2004** will be held in the cities of Tijuana and Mexicali, State of Baja California, Mexico. The dates for the event are June 16 – 27, 2004.

2.2 Competition Venues:

The competition venue will be the Auditorium Municipal Fausto Gutierrez Moreno, in the city of Tijuana, and Auditorium Municipal Ciudad Deportiva, in the city of Mexicali, State of Baja California, Mexico. These Competition Venues have been inspected and homologated by NORCECA for this competition.

2.3 Training Venues

The training venues for participating teams will be the following:

A) Tijuana

Gym Preparatorio Federal Lazaro Cardenas
Gym UABC
Gym Ernesto “Pajarito” Ruiz
Gym Colegio La Paz

B) Mexicali

Gym UABC
Gym Normal Fronterizo
Gym CETYS University
Gym COBACH Baja California

2.4 Accommodation, meals and internal transportation:

Accommodation, meals and internal transportation for Participating Teams, Control Committee and Referees will be covered by the Mexican National Volleyball Federation and / or Organizing Committee, from June 16-27, 2004.

2.5 The Hotel assigned for the accommodation of Participating Teams, Control Committee and Referees are the following:

A) Tijuana

Grand Hotel Tijuana
Blvd. Agua Caliente #4558
Colonia Aviación
C.P. 22420, Tijuana, B. C.
(01800) 026-6007
www.grandhoteltijuana.com.mx

Hotel Pueblo Amigo
Vía Oriente 9211,
Zona del Río C.P. 22320, Tijuana, B. C.
Teléfono: 01-800-026-6386
www.hotelpuebloamigo.com

B) Mexicali

Hotel Araiza Inn
Blvd. Benito Juárez #2220 Fracc. Jardines
Del Valle, Mexicali, B. C.
Teléfono: (686) 564-1100
01800-0265444

Hotel Lucerna
Blvd.. Benito Juárez #2151
Mexicali, B. C. 21270
Teléfono: (686) 564-7000

3. Statutes & Authority

3.1 Competition Regulations:

These regulations will be the statute that controls the competition. Any situation not covered by these regulations will be decided according to NORCECA and FIVB Regulations, including its Constitution, Administrative, Sport, Financial and General Regulations, Complementary Statutes and Code of Conduct.

3.2 The **III Women's Pan-American Cup 2004** will be played in accordance with the FIVB Official Rules of the Game in force.

3.3 The competition will be conducted by the Control Committee, which will be designated and appointed by the President of NORCECA Volleyball Confederation.

4. Calendar of Events:

DATE

ACTIVITY

February 29, 2004 Letter of intent to participate from National Federations to the Host Organizer and NORCECA

March 16, 2004 Payment of Entry Fees of US\$1,000 (One Thousand Dollars) to be remitted to NORCECA and FIVB. 0-2 Form to be remitted to NORCECA and the Host Organizer for the official registration of participating teams.

June 11, 2004 Arrival of VIS Instructor

June 16, 2004 Arrival of Control Committee, Referees and Participating Teams

June 17, 2004 a) Practice Clinic for Referees, Scorekeepers, Line Judge, VIS and Support Personnel
b) Preliminary Inquiries for participating teams
c) Final Inspection to Competition and Training Venues, Hotels, Accommodation and Facilities
d) Control Committee Meeting.
e) General Technical Meeting.

June 18, 2004 **Day 1- Competition**
Group A Tijuana
(Round Robin – Matches No. 1-3 • 17:00, 19:00)
Group B Mexicali
(Round Robin – Matches No. 2-4 • 17:00, 19:00)
The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule

- June 19, 2004 **Day 2 - Competition**
 Group A Tijuana
 (Round Robin – Matches No. 5-7 • 17:00, 19:00)
 Group B Mexicali
 (Round Robin – Matches No. 6-8 • 17:00, 19:00)
 The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule
- June 20, 2004 **Day 3 - Competition**
 Group A Tijuana
 (Round Robin – Matches No. 9-11 • 17:00, 19:00)
 Group B Mexicali
 (Round Robin – Matches No. 10-12 • 17:00, 19:00)
 The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule
- June 21, 2004 **Day 4 - Competition**
 Group A Tijuana
 (Round Robin – Matches No. 13-15 • 17:00, 19:00)
 Group B Mexicali
 (Round Robin – Matches No. 14-16 • 17:00, 19:00)
 The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule
- June 22, 2004 **Day 5 - Competition**
 Group A Tijuana
 (Round Robin – Matches No. 17-19 • 17:00, 19:00)
 Group B Mexicali
 (Round Robin – Matches No. 18-20 • 17:00, 19:00)
 The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule
- June 23, 2004 Transportation of the teams in Group A from Tijuana to Mexicali. Foreseen departure time 8:30 A. M. Transportation for teams USA, Cuba, Argentina, Costa Rica and Canada.
- June 24, 2004 **Day 6 – Competition**
 (Classification 9/10 Match No. 21 • 14:00)
 (Classification 7/8 Match No. 22 • 18:00)

Quarter Finals

(Matches No. 23-24 • 18:00, 20:00. The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule)

June 25, 2004

Day 7 – Competition

(Classification 5/6 Match No. 25 • 16:00)

Semifinals

(Matches No. 26-27 • 18:00, 20:00. The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule)

June 26, 2004

Day 8 – Competition

Finals

(Matches No. 28-29 • 17:00, 19:00. The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule)

June 27, 2004

Departure of Control Committee, Referees and participating National Teams

5. Participating Teams & Delegation Composition

5.1 A maximum of ten (10) teams will participate in the **III Women's Pan-American Cup 2004**. They are the Tops ten (10) FIVB World Ranking Teams of America (NORCECA and South America Volleyball Confederation):

Mexico (Host Country)	Cuba
Argentina	USA
Brazil	Colombia o Venezuela
Canada	Puerto Rico
Costa Rica	Dominican Republic

5.2 Team Composition:

Each team will be composed of a maximum of 19 persons, consisting of:

- Twelve (12) Players
- Four (4) Officials
(Head Coach, Assistant Coach, Team Manager, Trainer)
- One (1) Doctor (FIVB accredited)
- One (1) Sport Journalist (FIVB and/or NORCECA accredited)
- One (1) Referee (FIVB, International or Candidate to International Referee)

5.3 Additional personnel on the teams:

All persons that exceed what is stipulated in 5.2 will be considered as additional personnel and the National Federation (NF) that registers them will have to pay all their expenses including lodging, meals and internal transportation. The names of these persons should be submitted in advance to the Host Organizer and/or NORCECA, and shall have paid before registration the amount of US\$100.00 daily per person (based on double occupancy) or US\$150.00 daily per person in single occupancy. The National Federation (NF) that registers additional personnel shall make the correspondent payment before or during the Preliminary Enquiry.

6. Player's Eligibility

6.1 Participating players must be citizens of the country that they represent according to the regulations of FIVB.

The official document to verify player's eligibility is their valid passport, issued by the competent authorities of their country.

6.2 The passports of all players must be presented to the Control Committee for its verification during the preliminary inquiry.

7. Registration and participation fees

7.1 Registration:

The registration of each team will consist of submitting the FIVB O-2 Form to NORCECA Volleyball Confederation together with the registration fee of US\$1,000.00 before March 16, 2004. The original FIVB O-2 Form and one (1) team photo is to be sent to:

NORCECA Volleyball Confederation

Av. San Vicente de Paul esq. Marcos del Rosario

Estación Shell, Aurora

Los Minas, Santo Domingo, Dominican Republic

Tel.: 809 – 596 -2048 Fax: 809 – 596 - 6152

email: <norcecaorgdom@hotmail.com>

7.2 Players final registration (FIVB O-2 bis Form)

During the Preliminary Enquiry, the Team Manager must submit to the Control Committee the FIVB O-2 bis Form with a maximum of 12 players. In case that the FIVB O-2 bis Form is not provided to the Control Committee, the first 12 players in the FIVB O-2 Form will constitute the team.

7.3 Registration Fee
Each participating team must pay the entry fee of US\$1,000.00 (One Thousand Dollars).

7.3.1 This payment should be made throughout certified check mailed and payable to the order of NORCECA Volleyball Confederation. The Registration fee should be remitted together with the original O-2 Form before March 16, 2004.

8. Official Rules, Ball & Uniforms

8.1 The **III Women's Pan-American Cup 2004** will be played under the current FIVB rules at the time of the competition. All necessary interpretations are to be clarified during the Referee Clinic and/or the General Technical Meeting.

8.2 The official ball will be Mikasa MVP 200. NORCECA Confederation will submit to the Host Organizer a total of 30 volleyballs Mikasa MVP200.

8.3 Player's uniforms should be in accordance with FIVB Official Rules. Each team should have available a minimum of 2 sets of playing uniforms of different colors. The team Captain and Libero uniforms should be presented at the preliminary inquiry for Control Committee review. The player's names and numbers on the uniforms must be the same as on the O-2 and O-2 bis forms.

8.4 Publicity on uniforms:
Publicity on players' uniforms must be authorized by NORCECA. Participating teams with publicity on uniforms must cover the payment of the fee established by NORCECA.

8.5 Dress code of Officials on bench:
All Officials on the bench must be dressed according to the dress code of FIVB current Regulations. Those Officials that do not fulfill with the dress code established by FIVB will not be allowed on the bench.

9. Competition Format and Teams Distribution.

9.1 The **III Women's Pan-American Cup 2004** will be played under the following competition format:

a) With ten (10) Teams two (2) groups of five (5) will be formed

b) With nine (9) Teams two (2) groups will be formed; one of four (4) and one of five (5)

c) With eight (8) Teams two (2) groups of four (4) will be formed

d) With seven (7) Teams two (2) groups will be formed, one (1) of four 4 and one (1) of three (3)

e) With six (6) Teams a Round Robin will be played. The four (4) first teams of the Preliminary Round will advance to compete in the Semifinal Round. (1st Vs. 4th and 2nd Vs. 3rd). The 5th and 6th place of the Preliminary Round will play one match to determine their final classification. Winners of the Semifinal Round would play a match to determine the Champion and Vice-Champion. The losers of the Semifinal Round would play one match to determine the 3rd and 4th place.

f) With Five (5) Teams a Round Robin will be played. The four (4) first teams classified in the Preliminary Round will advance to compete in the Semifinal Round. (1st Vs. 4th and 2nd Vs. 3rd). Winners of the Semifinal Round would play a match to determine the Champion and Vice-Champion. The losers of the Semifinal Round would play one match to determine the 3rd and 4th place.

9.1.2 For the Semifinal Round and according to FIVB General Competition Regulations, it must be avoided that teams from the same group play each other.

9.1.3 According to the established competition format and FIVB General Regulations, for the semifinal phase, in case that three teams from the same group qualify, the match between 1st place and 3rd place of their preliminary round will be repeated (A-1 or B-1 vs A-3 or B-3).

9.2 Team Distribution:

For the **III Women's Pan-American Cup** 2004 teams will be distributed according to their position in the FIVB World Ranking, using the Serpentine System for their distribution as follow:

Group A

1st Place World Ranking
3rd Place World Ranking
4th Place World Ranking
7th Place World Ranking
8th Place World Ranking

Group B

Mexico (Host Country)
2nd Place World Ranking
5th Place World Ranking
6th Place World Ranking
9th Place World Ranking

10. Rights of the Host Country

10.1 The host country has the rights to choose the group to be seeded. The remaining teams will be distributed using the Serpentine System in accordance with the FIVB World Ranking, starting with the highest World Ranking team as head of Group A.

The host country has the rights to choose one (1) match in the Competition Schedule of the Preliminary Round.

- 10.2 Once the Preliminary, Quarterfinals, Semifinal and Final Round matches are defined, the organizer will propose to the Control Committee the time and order of all matches to be played.
- 10.3 The host country will also have all other rights as established in the FIVB General Regulations.

11. Financial Responsibilities

11.1 The following will be the financial responsibilities of the Organizer:

- a) Internal Transportation, lodging, and meals for Control Committee, Referees and Team Delegations, from the date of arrival to date of departure.
- b) Medical Services during the Competition (Medical Insurance is recommended for participating teams).
- c) Payment of Per Diem for Control Committee Members, International Referees, Press and Medical Delegate: US\$50.00 per day, from two (2) days before and one (1) day after the competition and US\$75.00 for the VIS Delegate, according to the established by NORCECA's Confederation.
- d) The Organizer must cover the following financial responsibilities toward NORCECA:

§ **US\$5,000.00** (Five Thousand Dollars) to cover the payment of the hosting fees of the Event.

§ 50% of participating teams Registration Fee. For this event in particular and due to the category (Senior) of this event, the Registration Fee for participating teams will be US\$1,000.00 (One Thousand Dollars). 50% of the Registration Fee of participating teams will be paid to the Host National Federation. The remaining 50% of the Registration Fee correspond to NORCECA.

§ Up to 10% of Local and International Radio and TV transmissions, as well as for the Marketing rights of Local and International Sponsorships, establishing a minimum fee of US\$1,000.00 (One Thousand Dollars) for each sponsor promoting their products inside or outside the Main Competition Venue.

Note: Governmental, State, Provincial and/or Municipal economical support and / or contribution will not be considered as sponsorship, commercialization and/or marketing.

- e) Air Fare (economical class) for Control Committee Members, VIS Delegate, Press and Medical Delegate and Neutral Referee, up to a maximum of 10 air tickets.

11.2 The following are the financial responsibility for participating National Federations:

- a) To remit a confirmation letter of participation to the Mexican National Volleyball Federation and NORCECA.
- b) Payment of Registration Fees US\$1,000.00 (One Thousand Dollars) to NORCECA before March 16, 2004.
- c) Be responsible for all other additional expenses of the delegation that may apply.
- c) Payment of international transportation, as well as airport taxes.

12. Sanctions and Complaints

12.1 Complaints:

- a) Complaints must be presented in writing to Control Committee. The procedure for complaints should be according to the established in Article 9 of FIVB General Regulations.
- b) Complaints submitted to the Control Committee must be accompanying with a deposit of US\$500.00 (Five Hundred Dollars) which will be refund in case the complaint proceeds.

12.2 Sanctions: For this competition the following sanctions have been established:

- a) Negligence to provide the FIVB O-2 Form by the deadline established, will apply a sanction of US\$500.00.
- b) Negligence to provide the Registration Fee by the deadline established, will apply a sanction of US\$500.00.
- c) The nonfulfillment of Article 8.3 of these Regulations, corresponding to the uniforms of Participating Teams, which will have to be fulfilled according to the established FIVB Official Regulations, will apply a US\$1,000.00 sanction.
- d) All sanctions established in FIVB Constitution, Code of Conduct and Regulations would be applicable.

13. Referees

13.1 Each participating team must nominate one (1) Referee with at least one of following qualifications:

- FIVB International Referee
- International Referee
- International Referee Candidate
- Continental Referee

13.2 NORCECA'S President or his representative, with the advise of NORCECA's Refereeing Commission, will evaluate the nomination of Referees, to approve or reject them.

13.3 Other Officials:

13.3.1 According to FIVB General Regulations and considering that the III Women's Pan-American Cup 2004 is an intercontinental event approved by FIVB as a qualifying event to the 2005 FIVB Grand Prix, the Control Committee (Appeal Sub-Committee and Refereeing Sub-Committee) must be composed by representatives of NORCECA and South American Volleyball Confederations

13.3.2 Line judges, scorekeepers, statisticians, VIS, ball retriever, sweepers, scoreboard operators, announcers and other supporting personnel will be presented, for approval, by the representative of the hosting National Federation and / or Organizing Committee to the Control Committee President and/or its representative.

13.3.3 The Host Organizer will present these personnel to the Control Committee during the Refereeing Clinic, for evaluation and approval.

13.3.4 The Refereeing Sub-Committee will assist the Control Committee with the officials and supporting personnel and will be responsible for their supervision.

14. Training Facilities

14.1 The Host Organizer will provide appropriate training facilities and conditions for at least 1.5 hours daily for the training of all participating teams from their arrival until the end of the competition.

14.2 Each Team will have a minimum of one training session of 1.5 hours in the competition court prior to the event.

15. Medical Services

15.1 The Host Organizer will provide first aid services during the competition.

15.2 If necessary all team delegations shall be responsible for their medical expenses. (It is recommended that all participating teams be provided with their own medical insurance).

16. Awards:

The first four (4) teams qualified will be awarded as follow:

- 16.1 1st Place: Gold Medal and Team Trophy (Qualify to the 2005 World Grand Prix)
- 16.2 2nd Place: Silver Medal and Team Trophy (Qualify to the 2005 World Grand Prix)
- 16.3 3rd Place: Bronze Medal and Team Trophy (Qualify to the 2005 World Grand Prix)
- 16.4 4th Place: Trophy of Recognition (Qualify to the 2005 World Grand Prix)

- 16.5 Individual Awards: the Control Committee will provide individual awards to the following Players, taking into consideration the final result of the VIS System. Awards to be presented are:

- Best Spiker
- Best Blocker
- Best Reception
- Best Server
- Best Defense
- Best Setter
- Best Libero
- Most Valuable Player (MVP)

These Competition Regulations have been reviewed by Prof. Nelson J. Ramirez, General Secretary and Competitions Director of NORCECA and approved by Mr. Cristóbal Marte Hoffiz, President of NORCECA Volleyball Confederation.

In Santo Domingo, Dominican Republic, March 6, 2004

Cristóbal Marte Hoffiz
President