



2014 World Championship Qualification Tournament
Men's - Group H, San José, Costa Rica
July 26-30, 2012

COMPETITION REGULATIONS

1. Organizer

- 1.1 For the organization of the **2014 World Championship Qualification Tournament**, the Costa Rican Volleyball Federation accepts to comply with the terms and conditions established in these Competition Regulations that are the official statutes of the event.
- 1.2 The Costa Rican Volleyball Federation affiliated to the NORCECA Volleyball Confederation and the Federation Internationale de Volleyball (FIVB) **will be responsible for the organization of the 2014 World Championship Qualification Tournament**, programmed to be held from July 26-30, 2012, in the city of San Jose, Costa Rica.

1.3 Organization Addresses & Contacts:

Mr. William Corrales

Costa Rican Volleyball Federation President

Lic. Cristóbal Marte Hoffiz

NORCECA President

Ms. Chrissy Benz

Sport Events Director

NORCECA Volleyball Confederation

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2. Host City and Competition Venue

2.1 Host City

The **2014 World Championship Qualification Tournament** will be held in the city of San Jose, Costa Rica. The event will be held from July 26-30, 2012.

2.2 International Airport of Arrival and Departure

The International Airport for the arrival and departure of participating National Teams in the 2014 World Championship Qualification Tournament is the:

- **Juan Santamaria Alajuela - SJO**

2.3 Competition Venue

The main competition and training venue for participating teams is the:

- **Gimnasio Nacional – Sabana Sur**

2.4 Accommodation, Meals and Internal Transportation

Accommodation, meals, and internal transportation for Participating Teams, Control Committee, and Referees will be covered by the Host Organizing Committee from July 25-30, 2012.

a) Officials & Team Event Hotel: Costa Rica Tennis Club

b) Meal Services

Participating teams, members of the Control Committee, Referees, and Officials will receive their meals in the official hotel designated for their accommodation.

3. Statutes & Authority

3.1 Competition Regulations

These Regulations will be the statute that controls the competition. Any situation not covered by these regulations will be decided according to the NORCECA Regulations and in the contrary, by the FIVB Regulations, including its Constitution, Administrative, Sport, Financial, General Regulations, Complementary Statutes and Code of Conduct.

3.2 **FIVB Official Rules of the Game**

The **2014 World Championship Qualification Tournament** will be played in accordance with the FIVB Official Rules of the Game in force.

3.3 **Control Committee**

The competition will be conducted by the Control Committee, which will be designated and appointed by the President of NORCECA.

3.4 **VISA information**

In order to facilitate the participation of qualified National Teams, Control Committee Members and Referees in the **2014 World Championship Qualification Tournament**, the Host Organizing Committee must guarantee, through the corresponding governmental authorities, the entry VISA that will permit the entry into Costa Rica of the participating team members registered in the FIVB 0-2 Form.

4. **Events Schedule:**

DATE	ACTIVITY
July 25, 2012	Arrival of Control Committee Members. <ul style="list-style-type: none">• 16:00 Inspection visit to the Competition and Training Venues, accommodation facilities, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.• 20:00 Control Committee and Organizing Committee meeting to be held at the Official Hotel.
July 26, 2012	Arrival of Participating Teams and Referees. <ul style="list-style-type: none">• 9:00 Final Inspection visit to the Competition and Training Venues, accommodation facilities, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation.• 14:00 – 16:00 Preliminary Inquiry for participating teams at the Team Hotel.• 17:00-18:30 Practical Clinic for Referees, Scorekeepers, Line Judges, VIS and support personnel, to be held at the Competition Hall.• 19:00 General Technical Meeting in the Team Hotel followed by the Team Medical Briefing.• 20:00 Control Committee meeting in the Official Hotel.

- July 27, 2012** **Day 1 - Competition**
First Round Robin Matches (refer to the Official Competition Format).
- July 28, 2012** **Day 2 - Competition**
Second Round Robin Matches (refer to the Official Competition Format).
- July 29, 2012** **Day 3 - Competition**
Third Round Robin Matches (refer to the Official Competition Format). Awards Ceremony will be held at approximately 15:00, following the final match.
- July 30, 2012** **Departure** of Control Committee members, Referees and participating teams after Awards and Closing Ceremony, 17:00 or later.

5. Participating Teams & Delegation Composition

- 5.1 All NORCECA National Federations are eligible to participate upon the completion of the FIVB Official Entry Form. For this event, four (4) national teams have confirmed their participation and completed their FIVB Official Entry Form in order to be eligible to participate in the **2014 World Championship Qualification Tournament:**

Costa Rica	Nicaragua
Guatemala	Belize

- 5.2 **Team Composition**
Each team delegation will be composed of a maximum of 16 persons, consisting of:

- Twelve (12) Players
- One (1) Team Manager
- Two (2) Coaches
- One (1) International/Continental/National Referee

- 5.3 **Additional Team Personnel**
All persons that exceed what is stipulated in Article 5.2 above will be considered as additional personnel and the National Federation (NF) that registers them will have to cover all their expenses, including lodging, meals and internal transportation. The names of these persons should be submitted in advance to the host National Federation and/or NORCECA,

and the National Federation concerned must pay the amount of US\$100.00 (One Hundred Dollars) daily per person for their registration based on double occupancy or US\$150.00 (One Hundred and Fifty Dollars) daily per person in single occupancy. The NF that registers additional personnel shall make the corresponding payment before, but not later, than the Preliminary Inquiry.

6. Player's Eligibility

- 6.1 Participating players must be citizens or permanent residents (in accordance with the NORCECA Zonal Player Eligibility Regulation) of the country that they represent according to the FIVB Sports and General Regulations. The official document to verify the player's eligibility is their valid passport (Residents also require proof of residency and working permits as outlined in the NORCECA Zonal Player Eligibility Regulation), issued by the competent governmental authorities of their country. Team Managers must submit, for control and database purposes, color copies of the National Team players' passports (provided on CD) during the Team Preliminary Inquiry.
- 6.2 The passports (and related residency documents) of all players must be presented to the Control Committee for verification during the Team Preliminary Inquiry. Players whose original passport (no passport copies will be accepted) is not presented during the Preliminary Inquiry will not be accredited and therefore, will not be eligible to participate in the competition.

7. Registration

- 7.1 The registration of each National Team will consist of submitting the FIVB O-2 Form to NORCECA together with the payment of the registration fee of US\$1,000.00 (One Thousand Dollars) before the established deadline. The O-2 form can contain up to 20 athletes, and no declaration of Captain or Libero(s) is required. Changes to the O-2 form submitted are **not** permitted.

The O-2 Form submission must be completed online (www.fivb.org/vis/login.aspx) for the implementation of the FIVB Live Score system (O-2 VIS). A printed copy of the completed form must be sent to the NORCECA Sport Events Department prior to the established deadline for each event. If you require assistance, please visit the webpage above or contact the FIVB VIS Webmaster.

7.1.1 The payment of the registration fee can be made to NORCECA through an international bank transfer and/or DHL, FED EX, etc.

7.1.2 For the payment of the registration fee through an international bank transfer, the transfer payment should be made to the following bank account:

Name of Bank: CITIBANK
Account No: 36265289
Swift Code: CITIUS33
Bank Address: New York, N.Y., 10013
United States of America

Beneficiary Bank: Banco BDI SA
Address of Bank: Av. Sarasota #27, La Julia
Santo Domingo, Republica Dominicana
For further credit to: Confederación NORCECA de Voleibol

Account No.: 4010048081

Address: Av. Maximo Gomez, Esq. 27 de Febrero
Pabellón de Voleibol, 3ra Planta
Centro Olimpico Juan Pablo Duarte
Santo Domingo, Republica Dominicana

7.1.3 The payment of the Registration fee through a check (bank administration check), must be remitted to NORCECA, together with the original of the FIVB 0-2 Form, by certified express mail and/or DHL, FED EX, etc., to the following address:

Chrissy Benz

Sport Events Director

Av. 27 de Febrero Esq. Máximo Gómez

Pabellón de Voleibol, 3ra. Planta

Centro Olímpico Juan Pablo Duarte

Santo Domingo, Distrito Nacional, República Dominicana

Tel: + (809) 472-1222 + (809) 472-1547

Email: norcecasporteevents@gmail.com

7.1.4 A copy of the FIVB 0-2 Form, one (1) team photo and individual photos (size 2x2) of all members of each participating team delegation (players, officials, doctors, journalists and referees) must be remitted by email to the NORCECA Sport Events Department (norcecasporteevents@gmail.com) prior to the established deadline.

7.2 **Player Final Registration (FIVB O-2 bis Form)**

During the Preliminary Inquiry, the Team Manager must submit, to the Control Committee, the FIVB O-2 bis Form with a maximum of 12 players. In the case that the FIVB O-2 bis Form is not provided to the Control Committee, the first 12 players in the FIVB O-2 Form will constitute the team.

8. Official Rules, Ball & Uniforms

8.1 The **2014 World Championship Qualification Tournament** will be played under the current FIVB Rules of the Game at the time of the competition. All necessary interpretations are to be clarified during the Referee Clinic and/or the General Technical Meeting.

8.2 **Official Ball**

The official competition game ball will be the **Mikasa MVA-200**. NORCECA/FIVB will provide to the host National Federation a total of twenty (20) Mikasa MVA-200 volleyballs.

8.3 **Uniforms**

Player's uniforms should be FIVB Homologated and in accordance with FIVB Official Rules. Each team should have available a minimum of two (2) sets of playing uniforms of different colors, one of which should be based white in color. The team Captain and Libero uniforms should be presented at the Preliminary Inquiry for Control Committee inspection. The player's names and numbers on the uniforms must be the same as on the FIVB O-2 and O-2 bis Forms.

8.4 **Publicity on Uniforms**

Publicity on player's uniforms must be authorized by NORCECA previous to completion of the publicity uniform form and the payment of the established fee of US\$5,000.00 (Five Thousand Dollars). This form is available for download through the NORCECA Confederation website, www.norceca.org. Publicity on players' uniforms must be in accordance with the FIVB Sport Material, Team Equipment and Advertising Guidelines.

Teams presenting uniforms that are not in compliance with the FIVB regulations will not be able to use those uniforms during the event, therefore, new uniforms that comply with the FIVB Uniform Regulations and FIVB Sport Material, Team Equipment and Advertising Guidelines must be presented to the Control Committee of the event for approval.

8.5 Dress Code for Officials on the Bench

All Officials on the bench must be uniformed according to the dress code of the current FIVB Sport Regulations. Those Officials that do not comply with the dress code established will not be allowed to sit on the bench.

9. Competition Format and Team Distribution

9.1 The **2014 World Championship Qualification Tournament** will be played under the following competition format:

a) With four (4) teams, a Round Robin will be played among all teams.

NOTE: The official competition format of the event will determine the distribution of teams in the Preliminary Rounds. No changes to the official competition format of the event will be permitted after it has been determined and approved by NORCECA.

9.2 Round Robin Ranking

To establish the ranking of teams after the Preliminary Round, the ranking of the teams will be determined as follows:

1. By the results of matches won and lost.
2. In case of equality in the number of matches won and lost, among two or more teams of the same group, the final ranking of the teams will be determined by the number of points gained among teams of the same group during the Preliminary Round.
3. The following points will be awarded to each team per match, according to the number of sets won/lost:

Match won 3-0 = 5 points	Match lost 0-3 = 0 point
Match won 3-1 = 4 points	Match lost 1-3 = 1 points
Match won 3-2 = 3 points	Match lost 2-3 = 2 points
Match forfeited = 0 points (25-0, 25-0, 25-0)	

9.5 Tie Breaking Procedure

In case of equality in the number of points gained by two or more teams, the tie will be broken by the points ratio with the following criteria, in order of importance:

- A) **Point Quotient:** In case of equality in the number of points gained by two or several teams they will be classified in descending order by the quotient resulting from the division of all points scored by the total of points lost.
- B) **Set Quotient:** If the tie persists as per the points quotient the teams will be classified in descending order by the quotient resulting from the division of the number of all sets won by the number of all sets lost.
- C) **If the tie continues as per the set quotient between two teams,** the priority will be given to the team which won the last match between them.
- D) **When the tie is between three or more teams** a new classification of these teams will be made taking into consideration only the matches in which they were opposed to each other.

9.6 **Team Distribution**

For the **2014 World Championship Qualification Tournament**, teams will be distributed according to their position in the NORCECA Senior Men's Confederation Rankings as of January 15, 2012, using the Serpentine system for their distribution.

10. **Rights of the Host Country**

- 10.1 The host country has the right to choose one (1) match in the Competition Schedule of the Preliminary Round.
- 10.2 Once the matches are established, the host National Federation will propose to the Control Committee the time and order of all matches to be played. All matches are established in the Official Competition Schedule/Format of the event.
- 10.3 The host country will also have all other rights as established in the FIVB General Regulations.

11. **Financial Responsibilities**

- 11.1 The following will be the financial responsibilities of the host National Federation:
 - a) **Internal Transportation, lodging, and meals** for Control Committee, Referees and Team Delegations, from the date of arrival to date of departure.
 - b) **First Aid Medical Service** must be provided during the Competition. (International Medical Insurance is recommended for participating

teams in order to cover the payment of medical services that may be required by the members of their delegation).

- c) **Referee Per Diem:** Host Organizer must pay 50% of the Per Diem of US\$100.00 (One Hundred Dollars) to the participating Referees. The Per Diem is to be provided prior to the completion of the Preliminary Inquiry.
- d) The host National Federation must cover the following financial responsibilities toward the NORCECA Volleyball Confederation:
 - **US\$1,000.00** (One Thousand Dollars) to cover the payment of the hosting fee of the event.

Sponsorship and Marketing

- NORCECA reserves the right to allocate the following official sponsor banners on the court: NORCECA, FIVB, MIKASA and SPORT COURT.
 - NORCECA reserves the rights of the international sponsorship, as well as, the international marketing, radio transmission, TV Broadcasting, internet and other international marketing, sponsorship and publicity means.
- e) **REGISTRATION FEE:** For this event, the registration fee for participating teams will be US\$1,000.00 (One Thousand Dollars). 50% of the registration fee of participating teams will be paid to the host National Federation and the remaining 50% of the registration fee corresponds to NORCECA.
 - f) **Event Tickets:** the Host National Federation and/or Organizing Committee must provide to NORCECA ten (10) tickets per match and/or per day of competition, in case that the event tickets are valid for each day of competition.

- 11.2 The following are the responsibilities for participating National Federations:
- a) To remit a letter confirming the participation of their National Team to NORCECA and the host National Federation before the established deadline.
 - b) Payment of Entry Fee of US\$1,000.00 (One Thousand Dollars).
 - c) Remit together with a copy of the FIVB 0-2 Form, one (1) team photo and individual photos (size 2x2) of all members of each participating team delegation (players, officials, doctors, journalists and referees) by email before the established deadline.

- d) Be responsible for all other additional expenses of their delegation that may apply.
- e) Payment of international transportation, as well as visa fees, and airport taxes.
- f) **Referee Per Diem:** National Federations must pay 50% of the Per Diem of US\$100.00 (One Hundred Dollars) to their Referee. The Per Diem is to be provided prior to the completion of the team's Preliminary Inquiry.
- g) To present the following documents during the Preliminary Inquiry:
 - FIVB O-2 VIS Form
 - FIVB O-2 bis Form
 - FIVB M-3 form
 - NORCECA L-1 Form
 - FIVB M-8 (if necessary)
 - NORCECA Publicity Form and publicity payment receipt (if necessary)
 - Passports of all players
 - Color copy of all players' passports (provided on a CD)
 - Country Flag (4 feet x 6 feet)
 - Country National Anthem
 - Captain & Libero Uniforms

11.3 The following are the responsibilities of the NORCECA Volleyball Confederation:

- a) **Air Fare:** NORCECA will be responsible to cover the payment of the air fare (economical class) for Control Committee Members and Neutral Referee (as needed) as outlined in the Financial Regulations.
- b) **Payment of Per Diem** to Control Committee Members, Technical, Support Staff and Referees, according to what has been established by NORCECA, as follows:
 - **US\$100.00** (One Hundred Dollars) per day, two days before and one day after the competition for the NORCECA Delegate, Press Officer, Photographer, and Neutral Referee.
 - **US\$150.00** (One Hundred and Fifty Dollars) per day, two days before and one day after the competition for the NORCECA Supervisor and VIS Supervisor.

NOTE 1: The payment of Per Diem for the Members of the Control Committee and participating Referees must be covered before the conclusion of the participating team's Preliminary Inquiry of the competition.

12. Complaints and Sanctions

12.1 Complaints:

- a) All complaints must be presented in writing to the Control Committee. The procedure established to present a complaint must be according to Article 9 of the FIVB Sports Regulations. Complaints will be resolved according to the FIVB General, Sports and Rules of the Games in force.
- b) Complaints related to a technical issue (violation of the FIVB Rules of the Game) must be resolved by the acting Control Committee of the match where the violation of the Rules of the Game has been verified. The procedure must be in accordance with the FIVB Sports Regulation (**Judges Conference**). Violation of the Rules of the Game must be claimed by the affected team, during the development of the match in course and must be resolved during the match by the Control Committee.
- c) All complaints and appeals not related to a technical issue and/or violation of the Rules of the Game must be presented in writing to the Control Committee President within 60 minutes after the conclusion of the match. Complaints and appeals must be presented with a deposit of US\$500.00 (Five Hundred Dollars) cash; if the complaint and/or appeal proceeds, the deposit will be reimbursed. The Control Committee President must announce the verdict within 12 hours after the presentation of the complaint and/or appeal.

12.2 Sanctions:

For this competition the following sanctions have been established:

- a) Negligence to provide the FIVB O-2 Form and the O-2 VIS online registration by the deadline established will apply a sanction of US\$500.00 (Five Hundred Dollars).
- b) The non-fulfillment of Article 8.3 of these Regulations, corresponding to the uniforms of Participating Teams, in accordance with the FIVB Official Uniform Regulations, will apply a sanction of US\$3,000.00 (Three Thousand Dollars).

- c) All sanctions established by the FIVB Constitution, Code of Conduct, Administrative, Financial, Sport, General Regulations and Complementary Statutes would be applicable.

13. Referees

13.1 It is mandatory that each participating National Federation nominate one (1) Referee from one of the following categories (in order of preference):

- a) FIVB
- b) FIVB International Referee
- c) International Referee Candidate
- d) Continental Referee
- e) National Referee

13.2 The NORCECA President, with the advice of the NORCECA Refereeing Commission President, will evaluate (for approval) the nomination of the Referees presented by each participating National Federation.

13.3 Other Officials

13.3.1 According to the FIVB General Regulations and considering that this event is an Continental Event approved by the FIVB, the Control Committee (Refereeing Sub-Commission and Appeal Sub-Commission) will be designated by the NORCECA President or his Representative and must be composed by members of the National Federations affiliated to NORCECA, whose representatives are members of the NORCECA Executive Committee, Board of Administration, Sport Organizing, Technical, Refereeing, VIS, Press and Medical Commissions of NORCECA.

13.3.2 Line Judges, Scorekeepers, Statisticians, VIS, Ball Retrievers, Sweepers, Scoreboard Operators, Announcers and other supporting personnel shall be presented by the representative of the host National Volleyball Federation to the Control Committee President and/or his/her Representative for approval.

13.3.3 The host National Federation will present these personnel to the Control Committee during the Refereeing Clinic for evaluation and approval.

13.3.4 The Refereeing Sub-Commission will assist the Control Committee, supervising the officials and support personnel, being responsible for their performance.

14. Training Facilities

14.1 The Host Organizing Committee must provide training facilities with appropriate conditions for the training of the participating teams. The minimum recovery time between competition matches of participating teams is five (5) hours.

15. Security

The host National Federation and /or the Organizing Committee must guarantee the security of all participating team delegations, from their arrival until their departure, including in the hotel, main competition venues, training venues, during official matches as well as on internal transportation.

16. Accreditation

The host National Federation must provide the corresponding accreditation to all participating teams, FIVB, NORCECA, Referees, National and International Technical and Support Staff. Accreditations must be designed according to the standards established by the NORCECA Volleyball Confederation and must include the logos of FIVB, NORCECA, the host National Federation, title of the competition, unique identification number, and function of the accreditation holder.

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|-------------|--|
| FIVB | This accreditation is reserved strictly for FIVB officials. |
| CC | This accreditation is reserved for Control Committee members assigned to the competition. |
| NF | This accreditation is reserved for the members of the Executive & Board of Administration of the Host National Federation. |
| OC | This accreditation is reserved for the members of the Organizing Committee of the host country of the event. |
| G | This accreditation is reserved for all governmental officials of the host country of the event. |
| D | This accreditation is reserved for accredited Diplomats of the host country of the event. |

VIP	This accreditation is reserved for special guests.
TP	This accreditation is reserved for the technical personnel and staff assigned to specific areas of the organization of the event. (VIS, Statisticians, Line Judges, Scorekeepers, and Scoreboard Operators)
SP	This accreditation is reserved for the support personnel assigned to specific areas for the organization of the event. (Ball Retrievers, Sweepers, Flag Holders, Announcers, and venue staff).
P	This accreditation is strictly reserved for accredited Journalists, Press, Host Broadcasters, International Press Agencies and Local Press Agencies.
A	This accreditation is strictly reserved for participating players. (Athletes Only). Players accreditation must include the competition number of the player as well as the number of the accreditation and the anti-doping test control code for the Anti-doping protocol process according to the WADA/FIVB Protocol Regulations.
TS	This accreditation is strictly reserved for the staff of participating teams. (Team Staff: Team Manager, Head Coach, Assistant Coach, Registered FIVB Team Doctor, Physiotherapist and Team Statisticians).
S	This accreditation is strictly reserved for security personnel only.
R	This accreditation is exclusively reserved for participating Referees.
MD	This accreditation corresponds to the medical personnel assigned to the event.

17. Medical Services

- 17.1 The host Organizing Committee will provide first aid medical services during the competition. Further, the host will also provide access to clinic/hospital facilities for the physical assessments of the Referees.
- 17.2 All team delegations shall be responsible for their own medical expenses. It is recommended that all participating teams provide their own international medical insurance.

18. Awards:

The **first three (3) ranked teams will qualify to the 2nd Round of the 2014 World Championship Qualification Tournament** to be held in 2013 and will be awarded as follows:

- 1st Place:** Gold Medals and Team Trophy
- 2nd Place:** Silver Medals and Team Trophy
- 3rd Place:** Bronze Medals and Team Trophy

18.1 Individual Awards

NORCECA will present individual awards to the following players based solely on the final results of the Volleyball Information System (VIS). The awards to be presented are:

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|----------------------------|-------------|
| Best Spiker | Best Digger |
| Best Blocker | Best Setter |
| Best Receiver | Best Libero |
| Best Server | Best Scorer |
| Most Valuable Player (MVP) | |

- 18.2 The Libero players will compete among each other for the best Libero award of the event. Additionally the Libero players will be eligible for the Best Digger and Best Receiver awards of the event. If a Libero player obtains the three above indicated awards, he/she is eligible for the Most Valuable Player Award (MVP) of the event, if his/her team is the Champion Gold Medal Team of the Event, according to the final results of the Volleyball Information System (VIS).
- 18.3 The Setter players will compete among each other for the Best Setter Award of the event. Additionally, the Setter players will be eligible for Most Valuable Player Award (MVP) of the event, if he /she obtains the Best Setter Award of the event and his/her team is the Champion Gold Medal Team of the event and registers a minimum average of 7.0 per set, according to the final results of the Volleyball Information System (VIS).
- 18.4 The Most Valuable Player Award (MVP) will be awarded to the player that from among the Champion Gold Medal Team of the Event registers the highest amount of points scored and accumulated in Attack, Block and Serve during the competition, according to the final results of the Volleyball Information System (VIS). The Libero player will be eligible for the Most Valuable Player award of the event if he/she obtains the three awards indicated in the above article 18.2 (Best Libero, Best Digger and Best Receiver) and his/her team is the Champion Gold Medal Team of the Event. Also, the Setter players will be eligible for the Most Valuable Player award

of the event if he/she obtains the awards indicated in the above article 18.3 and his/her team is the Champion Gold Medal Team of the Event.

- 18.5 The Control Committee members will be responsible to evaluate and select the Most Valuable Player of the event, based solely on his/her individual performance according to the statistics of the final results of the Volleyball Information System (VIS), from among the players indicated in articles 18.2, 18.3, and 18.4.

These Competition Regulations have been prepared by Ms. Chrissy Benz, NORCECA Sport Event Director, and approved by Mr. Cristóbal Marte Hoffiz, President of the NORCECA Volleyball Confederation.

In Santo Domingo, Dominican Republic, June 14, 2012.



Cristóbal Marte Hoffiz
NORCECA President

